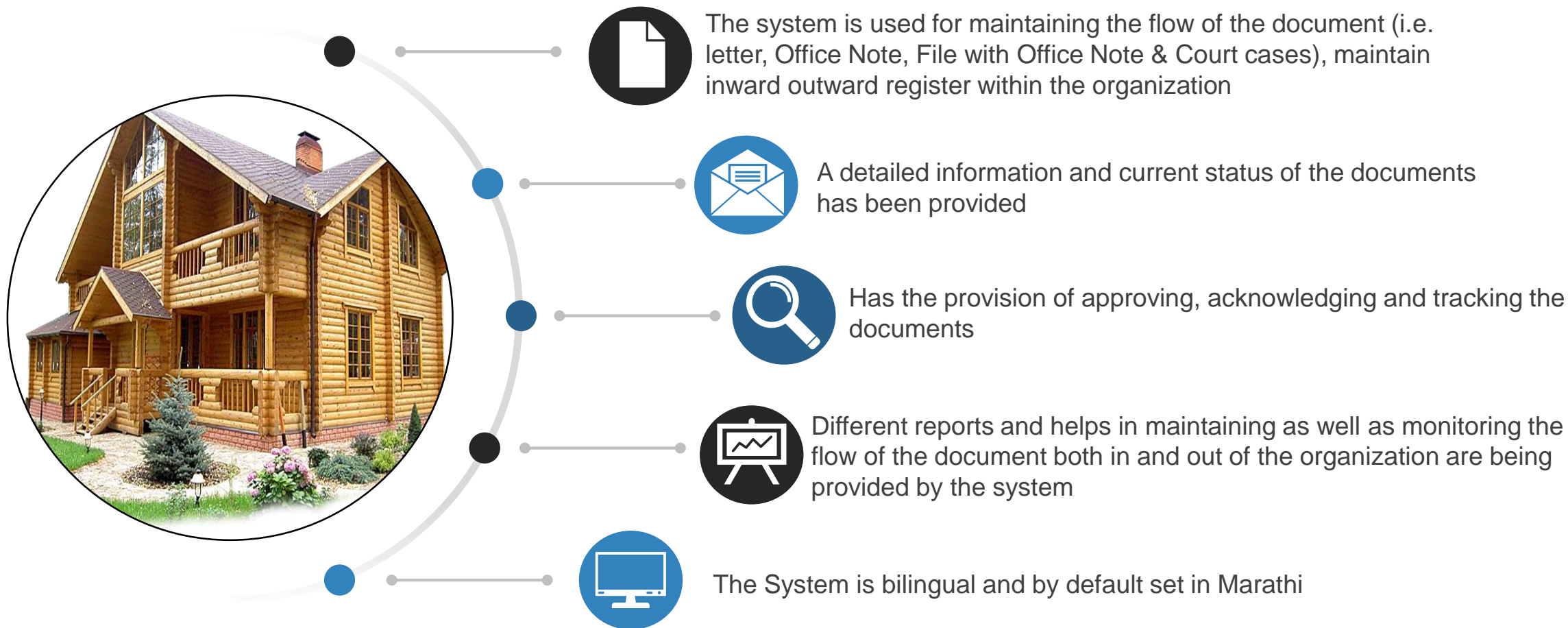




Maharashtra Housing and Area Development Authority Association with ESDS Software Solution Pvt. Ltd.

Letter Management, File Tracking & Legal Document
Management System on eNlight Cloud

Letter Management, File Tracking & Legal Document Management System for MHADA



Current challenges faced by MHADA



Time consuming work



Redundant and manual paper-based work



No monitoring mechanism



Documents getting misplaced



Scattered Files and documents



Difficult to track work progress in real time



Difficult to find or search particular work detail within the organization



Lack of reporting facility to get overall progress of the file



Difficulty in tracking of each file and letter



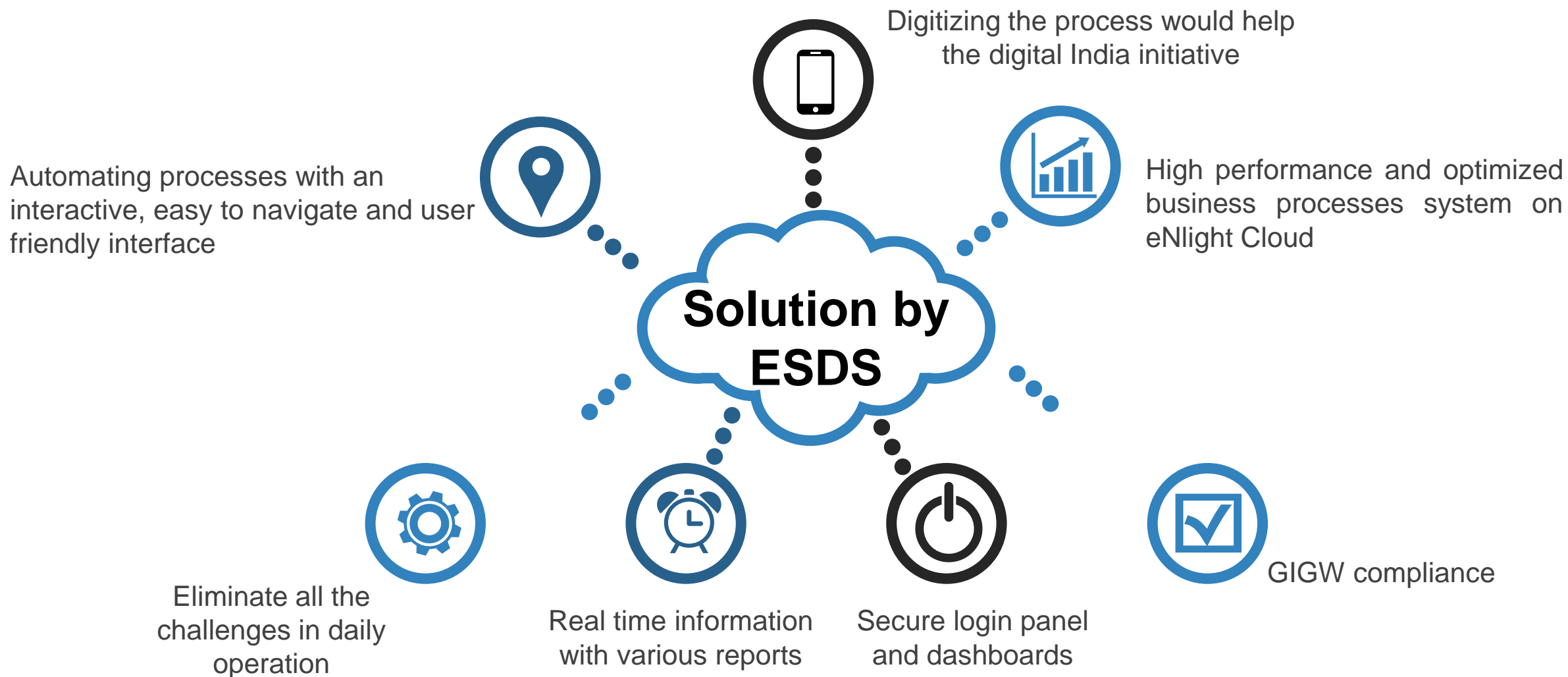
Day to day operation challenges



Historical search of data is not easy

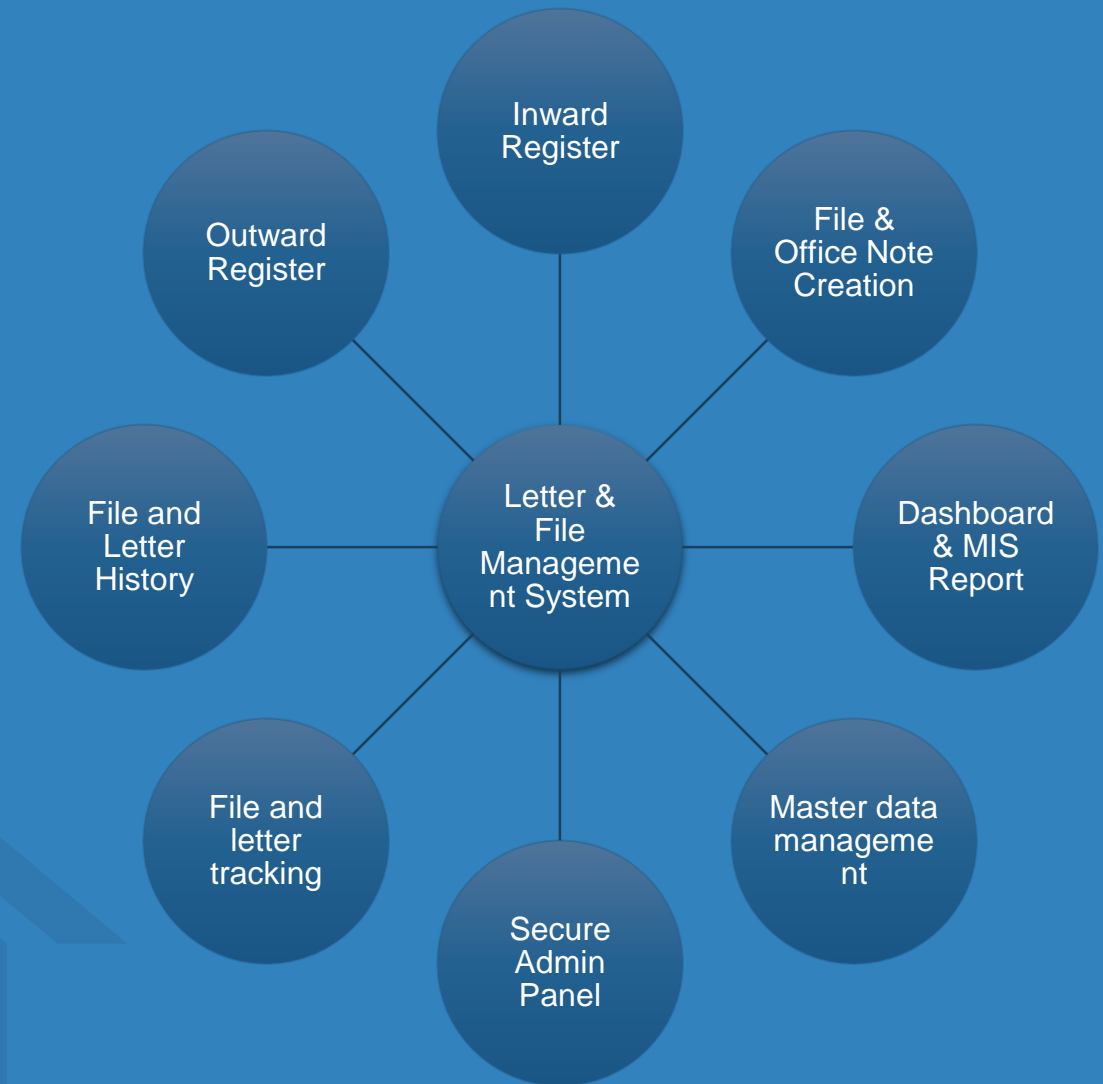


Solution by ESDS



System Features & Modules

- ✓ System User Management
- ✓ Inward - Outward Summary
- ✓ Barcode based tracking
- ✓ Court Case Calendar
- ✓ Comprehensive Search
- ✓ Audit log management



System Benefits to MHADA

- ✓ Centralize inward and outward letter management
- ✓ Online file creation, forwarding and closing
- ✓ MIS Report at a glance
- ✓ Digital keeping of records
- ✓ Case tracking and monitoring
- ✓ Historical data search by a click
- ✓ Notifications received by email and SMS
- ✓ Transparency in systems
- ✓ Unique system generated file number, inward and outward numbers
- ✓ Time saving and improved work efficiency
- ✓ Efficient letter and file tracking and monitoring made easy

Successfully implemented in 9 boards and authority of MHADA

1500+

System Users

200+

Departments

3500+

Daily Transactions

3+

Hours Saved Daily

Login Page



महाडा
MHADA

MAHARASHTRA HOUSING AND DEVELOPMENT AUTHORITY
महाराष्ट्र गृहनिर्माण व क्षेत्रविकास प्राधिकरण

English ▼



E-Tapal

➡ For Access

📁 Desk Officers / Officers Login

👤 Compiler Login

System User Dashboard



महाडा
MHADA

MAHARASHTRA HOUSING AND DEVELOPMENT AUTHORITY
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English



E-Tapal

Dashboard Inward Outward Compiler Report File Office Note Court Case E-Meeting Visitor Password Help

↓ ↑ Inward - Outward Summary



Added Inward Tapal
-



Added Outward Tapal
-



Assign Inward Tapal
-



Finally Released Inward
-

File System Summary



Created File
4



Forwarded File
4



Received File
3



Closed File
-



Discarded File
-



Dormant File
-



Reopened File
-

Admin Panel Screen

Admin

MAIN NAVIGATION

Dashboard

Advocate Master

Court Master

Court Petition Master

Court Concern Officer Master

Department Master

Designation master

Financial Year Master

Office Master

Tapal Type Master

Minister Master

User Master

User Manual admin

Dashboard

Advocate Master

View Details

Court Master

View Details

Court Petition Master

View Details

Concern Officer Master

View Details

Department Master

View Details

Designation Master

View Details

Financial Year Master

View Details

office Master

View Details

Tapal Type Master

View Details

User Master

View Details

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